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## *Memorandum*

TO: BATA Oversight Committee

DATE: May 7, 2008

FR: Executive Director

RE: Purchase Order – Advanced Toll Collection and Accounting System (ATCAS) Hardware/Software Maintenance: Hewlett Packard

Staff requests that the Committee authorize the Executive Director to execute a purchase order with Hewlett Packard (HP) to provide hardware maintenance and support for the Advanced Toll Collection and Accounting System for the state-owned toll bridges. The ATCAS computer environment consists of HP hardware located at each toll plaza. A hardware maintenance agreement (servers, disk storage, tape backup, and system software) is necessary to ensure that BATA has timely access to hardware component replacement including related software updates and licensing. For FY 2008-09, HP has proposed a budget of \$250,000 to provide ongoing hardware support and maintenance. Hardware maintenance and support procurement will be accomplished through the Western States Contracting Alliance (WSCA) inter-government procurement agreement.

### **Recommendation**

Staff requests that the Committee authorize the Executive Director to execute a purchase order with HP in an amount not to exceed \$250,000 to provide hardware maintenance and support for ATCAS.

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Steve Heminger

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Purchase Order

Work Item No.:	1252
Vendor:	Hewlett Packard Roseville, CA
Work Project Title:	Advanced Toll Collection and Accounting System
Purpose of Project:	Computer hardware maintenance agreement
Brief Scope of Work:	Provide computer hardware support for HP equipment
Project Cost Not to Exceed:	\$250,000
Funding Source:	BATA
Fiscal Impact:	Project is included in BATA's budget for FY 08/09
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to Hewlett Packard for a computer hardware maintenance agreement and the Chief Financial Officer is authorized to set aside funds up to \$250,000 for such purchase order.
BATA Oversight Committee:	<hr/> Steve Kinsey, Chair
Approved:	Date: May 14, 2008